



# Quick Reference Guide

## Diver-Office Getting Started

### Install Diver-Office

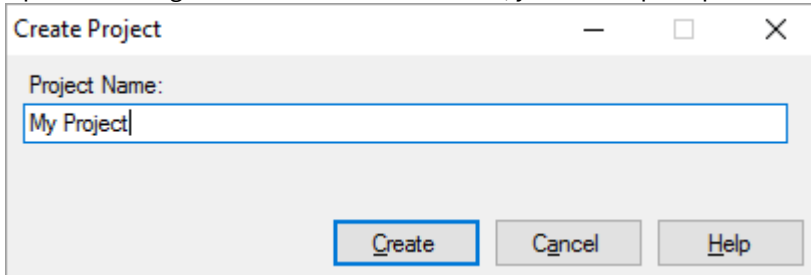
1. Download Diver-Office from the Van Essen Instruments website [www.vanessen.com](http://www.vanessen.com)
2. Launch the setup application:

### Launch Diver-Office

3. Once the installation is complete, click the  Diver-Office short-cut located on your Desktop to launch the program.

### Create a New Project

4. Upon launching Diver-Office for the first time, you will be prompted to enter a project name.



Project Name:  
My Project

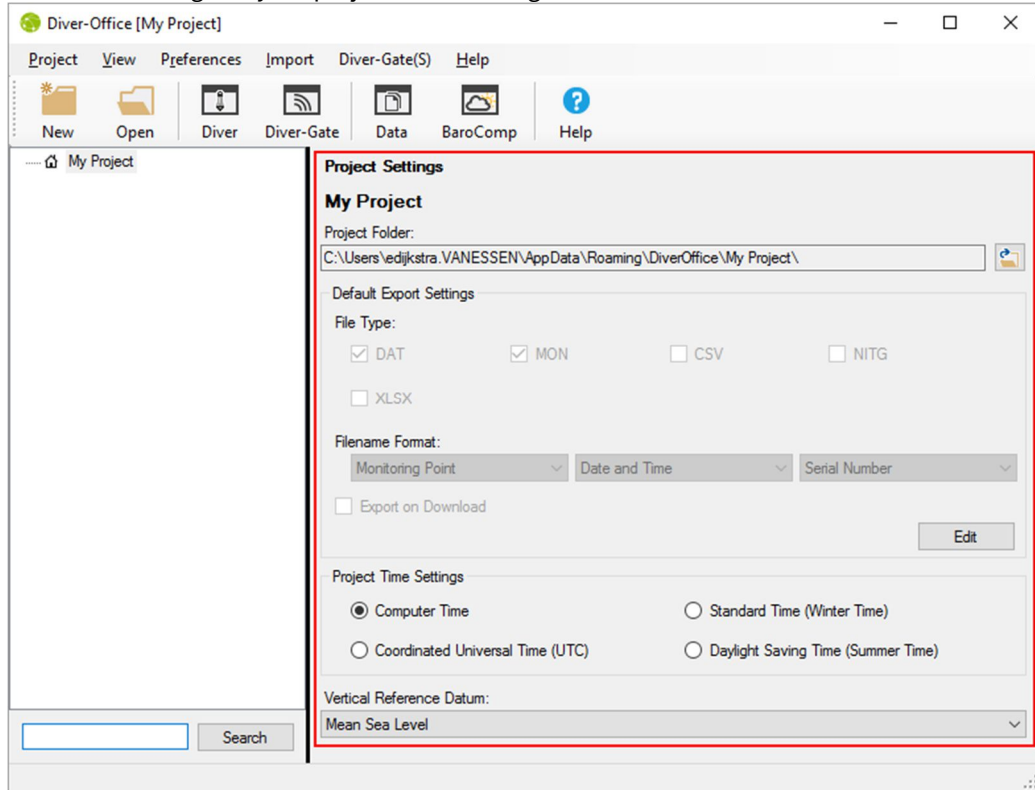
Create Cancel Help

5. Enter a name for your project and click the **Create** button.




## Define Project Settings

6. Define the settings for your project. Each setting is described below:



**Project Folder**

Click the  **Browse** button and select a location on your computer where all exported data files will be saved.

**File Type**

Select the file types to be generated when Diver data is exported, i.e. MON, CSV or NITG.

**File Name Format**

Specify the file name format for exported Diver data files.

**Export on Download**

Select this option to automatically export Diver data file(s) when data is downloaded from a Diver.

**Vertical Reference Datum**

Select a Vertical Reference Datum (*optional*)